



**Assistant Club Manager
Gulf Stream Golf Club, Gulf Stream, Florida**

Gulf Stream Golf Club, which celebrated its 100th Anniversary in March 2024, is member-owned and boasts an elegant oceanfront Addison Mizner clubhouse and a Donald Ross golf course refurbished by Alice and Pete Dye. The club is seasonal and is open 7 days a week from roughly November 1 to May 1 yearly. Gross revenues exceed \$8 million, with annual food and beverage revenues exceeding \$1.2 million.

The position is available on August 12, 2024.

The Assistant Club Manager, reports to the Club Manager and is integral to the management team and will interact daily with the Club Manager, Executive Chef, Facilities Manager, and other Department Heads.

The Assistant Club Manager will focus on promoting a member experience exemplary of the Gulf Stream Golf Club's standards and traditions while constantly looking for opportunities to improve and innovate.

The Assistant Club Manager will be a dynamic, highly visible, and accessible leader with a hands-on approach for the staff and members alike. A friendly, outgoing personality is a must, as is a strong working knowledge of first-class food and beverage service and management.

The Assistant Club Manager is responsible for the overall operations of a la carte dining, wine/beverage program, execution of banquets and special events, locker room operations, and valet operations.

He or She will have a proven history of leading, inspiring, mentoring, developing, and training staff members and will be proactive, not reactive, and have a very high degree of integrity.

Requirements for the position include:

- A person of exceptional "Character"- motivated, energetic, and friendly.
- Five or more years of related management experience at a Private Club, High-End Restaurant, or Hotel.
- Proven and verifiable skills and accomplishments as a trainer and team builder.
- Prior experience with selecting, training, and developing H2B staff.
- A critical eye for detail.
- Excellent verbal and written communication skills.
- Computer skills include Word, Excel, Publisher, ChefTec, and POS (Club currently uses Northstar)
- A hospitality or related degree is preferred.
- Impeccable and verifiable references. All candidates will be subject to a thorough background review.

The Gulf Stream Golf Club will offer an attractive and competitive compensation package to include:

- Attractive base salary and performance bonus.
- Medical, Dental, and Life Insurance coverage.
- 401k plan.
- CMAA and professional development allowance.

Interested Professionals are encouraged to submit the following:

- A thoughtful cover letter addressed to Kevin Bauer, CCM, CCE Club Manager.
- A professional resume.

JoAnne McNamara, Human Resources
resumes@gsgcfl.com

No phone calls, please.